

Policy 3.2

Fazeley Pre-school First Aid Policy

In our setting staff are able to take action to apply first aid treatment in the event of an accident involving a child or adult. At least one member of staff with current Paediatric First Aid training is on the premises or on an outing at any one time as required by the Welfare requirements and we aim to train all our staff in Paediatric First Aid.

Training.

We aim to ensure that first aid training is local authority approved and is relevant to staff caring for young children. All staff are required to attend First Aid training courses and keep their training updated every 3 years

Procedures

The first aid kit

- Our first aid kit is accessible at all times and complies with the Health and Safety (First Aid) Regulations 1981.
- The first aid box is checked every term and refilled as necessary.
- The First Aid box is easily accessible, located in the kitchen, is accessible to adults and is kept out of the reach of children.
- No un-prescribed medication is given to children, parents or staff.
- At the time of admission to the setting, parents' written permission for emergency medical advice or treatment is sought. Parents sign and date their written approval.
- Parents sign a consent form at registration allowing staff to take their child to the nearest Accident and emergency unit to be examined, treated or admitted as necessary on the understanding that parents have been informed and are on their way to the hospital.

Legal framework

§ Health and Safety (First Aid) Regulations (1981)

Further guidance

- § First Aid at Work: Your questions answered (HSE Revised 2009)
- § Basic Advice on First Aid at Work (HSE Revised 2008)
- § Guidance on First Aid for Schools (DfEE)

This Policy was adopted at a meeting of Fazeley Pre-school on September 12th 2012 and was revised at a meeting on 9th November 2016. It will be reviewed again in November 2018 unless it is considered necessary beforehand because of changes in legislation etc.

Signed on behalf of Fazeley Pre-school Committee

Maria Haden
Chairperson