

Policy 1.7

Fazeley Pre-school Personal and Intimate Care Policy

The Pre-school believes that the intimate care of children cannot be separated from other aspects of their learning and development. We do not discriminate against children who have not reached a stage where they cannot manage their own personal hygiene and as such welcome all children to participate in the Pre-school and provide appropriate support for each on an individual basis.

Aim

- To safeguard the rights and promote the welfare of children and young people.
- To provide guidance and reassurance to staff who provide intimate care for children.
- To assure parents and carers that staff are knowledgeable about personal care and that their individual concerns are taken into account.
- To remove barriers to learning and participation, protect from discrimination and ensure inclusion of all children. Children may require help with eating, drinking, washing and 'toileting' whilst in our care

Methods

- We work with parents and children to establish a preferred procedure for supporting children in our care with their personal and intimate care. Before their child starts Pre-school we discuss their child's individual toileting needs. We advise parents to dress children in clothes that they can manage themselves.
- We do our best to work closely with parents to establish a toileting routine and offer advice if asked.
- Staff encourage children to go to the toilet regularly and 'look out' for signs that a child 'needs to go'.
- Children will be cared for with dignity and respect for their privacy. Children are taken into the toilet areas to be changed thus ensuring their privacy.
- Sometimes children may be anxious and pre-occupied by toileting difficulties. Staff respond by praising, encouraging and building their confidence.
- Little fuss is made when accidents do occur and they are dealt with swiftly, sympathetically and in a calm and low key way. Staff give an explanation to the child of what is happening in a straightforward and reassuring way.
- Children are NEVER left dirty or wet
- Parents are asked to provide their child with a change of clothes in case of accidents and for those children who are not toilet trained, spare nappies/pull ups and wipes are also asked to be provided on a daily basis in a bag clearly marked with the child's name.
- Staff are fully aware of hygiene procedures when changing children and always wear gloves and aprons.
- Soiled nappies/ pull ups are disposed of in the correct manner and dirty clothes are double bagged and given to parents at the end of the session.
- Parents are always informed if their child has had a toileting accident or we have had to change them.
- A record is kept of staff giving intimate care, details records and countersigned by another member of staff

Also see: Equality & Diversity Policy, Health & Safety Policy, Parent Involvement Policy, Safeguarding Children Policy, SEN Policy and Physical Code of Conduct Procedure

This Policy was adopted at a meeting of Fazeley Pre-school Committee on May 18th 2011 and was reviewed at a meeting on November 9th 2016 It will be reviewed again in November 2018 unless it is considered necessary beforehand because of changes in legislation etc.

Signed on behalf of Fazeley Pre-school Committee.

Maria Haden
Chairperson